

UNIVERSITY OF SARGODHA SARGODHA

Office of the Registrar

Ph: 048-9230438, 9230811 Ext.502 No. UOS/Reg/ 2206

The Principals, All the Affiliated Government / Private Colleges, University of Sargodha

Subject:

ADMISSION SCHEDULE FOR UNDERGRADUATE / GRADUATE PROGRAMS (ANNUAL SYSTEM) (B.A/B.SC / B.COM / M.A/M.Sc / M.COM / ADCP) FOR AFFILIATED **COLLEGES (SESSION 2017-18)**

The Vice-Chancellor is pleased to approve the following Admission Schedule and Schedule for submission of Registration Return / University Dues etc. for B.A/B.Sc, B.Com, M.A / M.Sc, M.Com & ADCP programs for the session 2017-18 in the Affiliated Colleges of this University:-

ADMISSION SCHEDULE FOR B.A/B.SC, B.COM, M.A/M.SC, M.COM & ADCP PROGRAMS

12. Return submission with extra charges / fine @ Rs.400/- per student

A. 1ST CATEGORY

8.	Date of commencement of admissions	09-10-2017
9.	Date for closing of admissions	01-12-2017
10.	Last date for deposit of University Dues	04-12-2017
11.	Return submission period without extra charges	05-12-2017 to 22-12-2017
12.	Return submission with extra charges / fine @ Rs.400/- per student	23-12-2017 to 08-01-2018

2ND CATEGORY B.

	es for admission with late fee ts. 400/- per student (Payable to the University)	05-12-2017 to 08-01-2018 (Both days inclusive)
Las	t date for deposit of University Dues	09-01-2018
1)	Return submission period without extra charges	10-01-2018 to 29-01-2018
2)	Return submission with extra charges/Fine @ Rs.400/- per student	30-01-2018 to 15-02-2018

(C) 3RD CATEGORY

Dates for admission with late fee	10-01-2018 to 15-02-2018
@ Rs.500/- per student to avoid real hardship	(Both days inclusive)
cases (Payable to the University) with the permission	
of the Vice Chanceller on University prescribed forms	

Last date for deposit of University Dues	16-02-2018
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1)	Return submission period without extra charges	17-02-2018 to 12-03-2018
2)	Return submission with extra charges/Fine @ Rs.400/- per student	13-03-2018 to 06-04-2018

Note: No Registration Return will be accepted after 06 April 2018 whatsoever is the case.

2. UNIVERSITY DUES

- i. Registration Dues/ University share shall be deposited for each discipline as per enclosed detail. (Annexure-A)
- The University dues must be deposited in HBL University of Sargodha Account No.04237900379501 on or before the due date of each category, failing which the next category will come into force. In case of 3rd category, an additional amount Rs.2000/- per student shall be charged for delay in deposit of dues provided that Registration Return has been submitted within given time limit.
- University dues for each discipline should be deposited through Bank Draft or New Bank Challan specified for Registration Branch. (Annexure-B) The same is available on University website. The challan form must bear the detail of discipline and break up of fee. Banker's Cheque or deposit in other account shall not be accepted at all.

- iv. Excess dues deposited by Affiliated Colleges shall not be adjusted in any discipline other than for which they have been deposited. Moreover excess amount of one academic session shall not be carried forward to next session. However, it may be claimed as refund case through Treasurer, University of Sargodha.
- v. In case of struck off / left out students from Affiliated Colleges, the college management is bound to submit a list of such students within 15 days from date of admission and University share of such students will be waived off. However this relaxation will not be applicable for students struck off in the one year programs.
- vi. 20 % surcharge per month will be received on arrears of the Registration / Enrollment / Sports Fee and University Share if any after end of each category.

ELIGIBILITY

- ii. The eligibility of students shall be determined for each discipline as per enclosed criteria. (Annexure C). If any confusion related to the eligibility criteria arises, please contact Registration Branch for clarification before admission.
- iii. Admission of compartments and supplementary exam is not allowed. The Colleges should not therefore grant admission to Supplementary / Compartment students of Intermediate classes in violation of merit / eligibility criteria. However, in extraordinary circumstances, when vacant seats are available, the Colleges may admit students with one subject compartment on provisional basis in B.A / B.Sc only under intimation to the University and submit the separate list of such students at the time of admissions. Registration Return of such students shall have to be submitted within 14-days of announcement of result of supplementary exam, failing which the dues and fine shall be calculated according to the running category of submission of Registration Return.
 - iv. In case of students from AIOU, only those students will be eligible to get admission for session 2017-18 who have completed their previous degree by Fall 2016 or earlier.
 - v. Upper age limit for admissions at Undergraduate level has been fixed at 30 years and for Master Level has been fixed at 40 years for Affiliated Govt. / Private Colleges. Admission of overage students shall not be accepted at all.
 - vi. All documents (CNIC, Transcripts, NOC, Registration Form) must be submitted along with Registration Return within due date. No student shall be issued Registration Number provisionally or otherwise in absence of NOC.
 - vii. Due care should be taken while making admissions and reporting them in Registration Return from Eligibility point of view. For every ineligible student included in Registration Return, a fine of Rs. 2000/- per student shall be levied upon College Management and responsibility of the admission of such students will rest on the Management of College concerned.

7. REGISTRATION RETURN SCHEDULE

- i. The Registration Return should be submitted in accordance with the instructions enclosed. (Annexure-D)
- Special Category
- ii. The Registration Return (the list of the admitted students on the prescribed proforma along with Paid Bank Challans of Registration / Enrollment / Sports Fee and University Share) shall be submitted as per dates given in the schedule.

After expiry of the Schedule, Registration Return from any of the Affiliated Colleges shall not be accepted. However in special cases considering the genuineness of delay, Registration Return may be accepted with special fine Within 30 days of expiry of schedule: Rs.3000/- Per student provided that at least two months are left for the terminal examination. After 30 days of expiry of Admission Schedule, Registration Return will not be accepted on any ground.

25/04/12

- iii. The discrepancies, if any, will be communicated to the Colleges and Affiliated Colleges must remove those discrepancies within 15 days of receipt of letter or ask for extension giving the genuine reason. Beyond 15 days, Registration Return shall be treated as new and calculation of dues and fine shall be made accordingly.
- iv. No admission can be withdrawn once the Registration Return has been submitted to the University.

5. The Principals of Affiliated Colleges are requested to follow the above mentioned schedule in letter and spirit.

(Hafiz Akhtar)
Deputy Registrar (A&R)
for Registrar

25/09/12

C.C.

Chairman, Affiliation Committee

- Controller of the Examinations
- Treasurer
- Resident Auditor
- Admin Officer (Registration)
- Assistant Registrar(Affiliation)
- Dealing Assistant's (Registration Branch) to inform the colleges
- Web Master (Please up load on Web Site)

UNIVERSITY DUES FOR GRADUATE / POST GRADUATE PROGRAMS UNDER ANNUAL SYSTEM FOR AFFILIATED PRIVATE COLLEGES (SESSION 2017-19)

		*Pogletra	tion Dues	University Sha	re Per Year	Total (To be o Registrati	leposited with on Return)
Sr. #	Discipline	New Registration	Already Registered	1 st Year (To be Deposited with Registration Return)		New Registration	Already Registered
1.	B. Com	4600	2100	1000	1000	4600	2100
2.	ADCP	13050	10550	10000	E	13050	10550
3.	MA/MSc	4600	2100	500	500 (To be Deposited with Registration Return)	4600	2100
4.	M. Com	5600	3100	2000	2000 (To be deposited within 15 days of declaration of result of 1st year)	5600	3100
5.	B.A/B.Sc	4600	2100	500	500 (To be Deposited with Registration Return)	4600	2100

*REGISTRATION DUES:-

Registration fee:

Rs. 2500/- per student

(Payable only once & non-refundable)

Sports fee:

Rs.100 x No of years per student (to be deposited at once)

Enrollment fee:

Rs.450x No of years per student (to be deposited at once)

Annexure-A

UNIVERSITY DUES FOR GRADUATE / POST GRADUATE PROGRAMS UNDER ANNUAL SYSTEM FOR GOVT. COLLEGES (SESSION 2017-19)

O- #		*Registration Dues (To be dep	sited with Registration Return)		
Sr. #	Discipline New Registration		Already Registered		
1.	B. Com	2700	200		
2.	ADCP	2600	100		
3.	MA/MSc	2700	200		
4.	M. Com	2700	200		
5.	B.A/B.Sc	2700	200		

*REGISTRATION DUES:-

Registration fee:

Rs. 2500/- per student

(Payable only once & non-refundable)

Sports fee:

Rs.100 x No of years per student (to be deposited at once)

Enrollment fee:

Rs.450x No of years per student (to be deposited at once)

Copy for Bank Use

Habib Bank Limited

	Branch Registration & Affiliation Fee sallan No Dated Credit: University of Sargodha, Sarg Account No: 042379003795-0	godha 1	Ch	Habib Bank Limited Branch Registration & Affiliation Fee allan No: Dated Credit: University of Sargodha, San Account No: 042379003795-0	godha	Cł	Habib Bank Limite Branch	Fee Sargodha	Cha	Habib Bank Limited Branch Registration & Affiliation Fedularian No	rgodha
Cone	ge/Student Name		Colle	ge/Student Name		Colle	ge/Student Name		Colleg	e/Student Name	
Fath	er Name:		Fath	er Name:						r Name:	
	Discipline:, Session:			Discipline:, Session:			er Name:, Sessior Discipline:, Sessior			iscipline:, Session	
	Fall / Spring 20			Fall / Spring 20					U	Fall / Spring 20	
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1	Registration Fee		1		Amount	1		Amount	1	Registration Fee	Amor
2	Sports Fee		2		+	2			2	Sports Fee	
3	Enrollment Fee		3	Enrollment Fee	+	3		-	3	Enrollment Fee	+
4	University Share Current Session		4	University Share Current Session	-	4	University Share Current Session		4	University Share Current Session	
5	Late Fee Rs 400/-		5	Late Fee Rs.400/-	-	5	Late Fee Rs.400/-		5	Late Fee Rs. 400/-	-
6	Late Fee Rs.500/-		6	Late Fee Rs.500/-	-	6	Late Fee Rs.500/-	-	6	Late Fee Rs.500/-	+
7	Late Return Fine Rs.100/-		7	Late Return Fine Rs.100/-		7	Late Return Fine Rs.100/-	-	7	Late Return Fine Rs.100/-	
8	Late Return Fine Rs.300/-		8	Late Return Fine Rs.300/-		8	Late Return Fine Rs.300/-	-+	8	Late Return Fine Rs 300/-	-
9	Late Return Fine Rs.500/-		9	Late Return Fine Rs.500/-		9	Late Return Fine Rs.500/-	-	9	Late Return Fine Rs. 500/-	-
10	NOC / Migration Fee		10	NOC / Migration Fee		10	NOC / Migration Fee			NOC / Migration Fee	+
-	Duplicate Registration Card Fee			Duplicate Registration Card Fee		11	Duplicate Registration Card Fee		11	Duplicate Registration Card Fee	+
	Re-Instate Fee			Re-Instate Fee		12	Re-Instate Fee		12	Re-Instate Fee	+
13	Visit Fee / Inspection Fee		13	Visit Fee / Inspection Fee		13	Visit Fee / Inspection Fee		_	(1000 to 1000	
	Special Fine		14	Special Fine		14	Special Fine		14	Visit Fee / Inspection Fee	+
_	University Share Part-II (20/)		15	University Share Part-II (20/)		15	University Share Part-II (20/			Special Fine	+-
_	Form Fee		16	Form Fee		16	Form Fee		100000	University Share Part-II (20)	+
_	College to College Migration Fee		17	College to College Migration Fee		17	College to College Migration Fee			Form Fee	
	University to University Migration Fee		18	University to University Migration Fee		18	University to University Migration F	90		College to College Migration Fee	-
_	Any Other (give detail)		19	Any Other (give detail)		19	Any Other (give detail)			University to University Migration Fee	+
20	any contraction (give contract		20			20	,3		2,000	Any Other (give detail)	+-
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22			22			22			21		+
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Copy for Registration Branch

Copy for Treasurer Office

Habib Bank Limited

Annexure-B

Copy for College / Student

ADMISSION CRITERIA

UPPER AGE LIMIT FOR ADMISSIONS

- Age limit for Masters Level has been fixed at 40 years for Affiliated Govt/ Private Colleges.
- Age limit for Undergraduate level has been fixed at 30 years for Affiliated Govt/ Private Colleges
- No age limit for M.Ed and ADCP
- Admission of overage students shall not be accepted at all.

The eligibility of students shall be determined for each discipline as per given criteria. If any confusion related to the eligibility criteria arises, please contact Registration Branch for clarification before admission.

Sr. #	Discipline	Eligibility Criteria
1.	BA/B. Sc (2-year)	 At least Third Division in Intermediate or Equivalent. The candidates desirous to take admission in BSc must have studied the relevant major subjects at Intermediate level, expect in the case of Zoology, (Applied Psychology and Geology). List of Combination which can be opted is enclosed.
2.	B.Com (Annual System) (2-year)	At least Third Division in I.Com/ D.Com/ ICS/ FSc/ A-Level (Commerce) (The examination will be open to any student who has passed not less than one academic year previously the Intermediate examination)
3.	BBA (4-year)	At least 45% marks in Intermediate or equivalent qualification.
4.	BS Sociology (4-year)	At least 45% marks in Intermediate or Equivalent
5.	BS English (4-year)	At least 45% marks in Intermediate or equivalent qualification.
6.	BS Fine Arts (4-year)	At least 45% marks in Intermediate or equivalent qualification.
7.	Bachelors in Textile Design (4-year)	At least 45% marks in Intermediate or equivalent qualification.
8.	BS Botany (4-year)	At least 45% marks in Intermediate with Biology as an elective subject or equivalent qualification.
9.	BS Chemistry (4-year)	At least 45% marks in Intermediate with Chemistry as an elective subject.
10.	BS Computer Science (4-year)	At least 45% marks in FA/FSc/ICS or A-level with Mathematics or equivalent qualification. (No DAE seat)
11.	BS Information Technology (4-year)	At least 45% marks in FA/FSc/ICS or equivalent qualification.
12.	BS Software Engineering (4-year)	At least 45% marks in FSc (Pre-Engineering)/ICS. (No DAE)
13.	BS Mathematics (4-year)	At least 45% marks in Intermediate or equivalent qualification and 50% marks in Math.

14.	BS Psychology (4-year)	At least 45% marks in Intermediate or equivalent qualification with Psychology as an elective subject or FSC (Pre-Medical/Pre-Engineering)
15.	BS Economics (4-year)	At least 45% marks in Intermediate or equivalent qualification.
16.	BS Geography	At least 45% marks in F.Sc (Pre-Engineering) / F.Sc Medical / ICS (Math, Physics, Computer Science)
17.	BS Islamic Studies (4-year)	At least 45% marks in Intermediate or equivalent qualification.
18.	BS Physics (4-year)	At least 45% marks in FSc Pre-Engineering or Pre-Medical with Mathematics as additional subject.
19.	BSc Engineering	At least 60% marks in FSc (Pre-engineering) or Equivalent and UET Entry Test (2017)
20.	BS Technology (Civil, Electrical, Mechanical)	DAE / equivalent (minimum 50% marks)
21.	M.Sc Chemistry	At least 45% marks in B.Sc. or equivalent qualification.
22.	M.A/M.Sc Economics	At least 45% marks in Intermediate or equivalent qualification.
23.	M.A/M.Sc Physics	At least 2 nd Division in B.Sc with one of following combinations (with at least 45% marks in Physics. i. Physics + Math A + Math B ii. Physics + Math General _ any other Science Subject.
24.	M.Com (Annual)	At least 45% marks in B.Com
25.	MA Islamic Studies (2-year)	At least Third Division in Graduation or equivalent qualification.
26.	MA Urdu (2-year)	At least Third Division in Graduation or equivalent qualification.
27.	M. Sc Physical Education Annual System (2-year)	At least Third Division in Graduation or equivalent qualification.
28.	MA Political Science (2-year)	At least Third Division in Graduation or equivalent qualification.
29.	MA Pakistan Studies (2-year)	At least Third Division in Graduation or equivalent qualification.
30.	MA English (2-year)	At least Third Division in BA or Equivalent qualification with English compulsory of 200 marks.
31.	MA Education (2-year)	At least Third Division in Graduation or equivalent qualification.
32.	MA Mass Communication (2-year)	At least Third Division in Graduation or equivaler qualification.
33.	M. Sc Botany (2-year)	At least Third Division in Graduation or equivaler qualification.
34.	M. Sc Zoology (2-year)	At least Third Division in Graduation or equivaler qualification.

At least Third D	Division in Graduation or equivalent						
M. Sc Psychology qualification with F	Psychology as an elective subject in						
(2-year) BA/BSc.							
	ion in BSc (with Math A & B courses) or						
M.Sc Mathematics equivalent qualificat	tion and 50 % marks in Math A & B						
(2-year) courses.							
MA Social Work At least Third D	Division in Graduation or equivalent						
(2-year) qualification.	-						
MA Sociology At least Third D	Division in Graduation or equivalent						
(2-year) qualification.							
M. Sc Information Technology At least 45% marks	s in BA / B.Sc Engineering / B. Com /						
39. (2-year) ACCA / GD-IT/BBA/	BBIT/ B.Tech						
At least 50% marks in	20.00 C. 100 C.						
M. Ed The candidates have	The candidates having at least 45% marks in B.Ed or						
(1-year) equivalent qualification	on.						
At least 45% marks	or A Level (22 Points) or an equivalent						
	recognized institution. Candidates are						
41. (Junior Diploma in Physical Education) required to pass Phy	required to pass Physical Efficiency Test to be conducted by						
(1-year) affiliated Institutions	under the guidelines provided by the						
University of Sargodh	ha.						
The candidates having	ng 45% marks or CGPA 2.00 out of 4.00						
ADCP in MSc / BS Psycho	ology / Applied Psychology or any other						
(1-year) relevant discipline from	om HEC recognized institutions shall be						
eligible for admission	n.						
Doctor of Physical Therapy / At least 55% mark	ks in FSc (Pre-Medical) or equivalent						
43. Physiotherapy (DPT) qualification.	in 100 (i io medical) or equivalent						
(5 years)							
Pharm D At least 60% mark	ks in FSc (Pre-Medical) or equivalent						
(5-year) qualification.							

■ *Foreign Degree Holders:

The merit of candidates holding 'O' Level 'A' Level and other foreign certificates will be determined on the basis of equivalence certificates issued by the Inter Board Committee of Chairmen (IBCC), Ministry of Education, Government of Pakistan, Islamabad.

Wafaq ul Madaris Al-Arabia Degree Holders:

The Final Sanad "Shahabatul Almiya Fil Uloomal Arabia wal Islamia" awarded by Wafaq ul Madaris Al-Arabia as equivalent to M.A Arabic / Islamic Studies as per decision of Equivalence Committee of erstwhile UGC only for the purpose of teaching Arabic and Islamic Studies in Colleges and Universities and for pursuing higher studies. Vide HEC Letter No: 8-16/HEC/A&A/2005/207 dated: 10-02-2005.

AIOU Students:

In case of students from AIOU only those students will be eligible to get admission for session 2017-18 who have completed their previous degree by Fall 2016 or earlier.

Guidelines to Prepare Registration Return

- The Return should be submitted on new proforma provided by the Registration Branch, University of Sargodha (Enclosed.) The same is available on University website also.
- 2. The return should be typed. Hand written return shall not be accepted.
- Registration Return must be accompanied with the covering letter and academic documents of students. Soft copy with scanned photographs shall also be required on CD or through e-mail registration@uos.edu.pk
- 4. Exact date of admission supplemented with proof should be mentioned on the Registration Return.
- 5. The NOC column on Registration Return Proforma (new) should be properly checked to indicate whether NOC of the relevant student has been enclosed or not.
- **6.** All the columns of the Return should be carefully filled in. The incomplete Registration return shall not be accepted.
- 7. The return of already registered students of the UOS may be submitted separately as last page of the Registration Return proforma.
- 8. For admission under category late admission with the permission of Vice-Chancellor, late admission forms shall be provided by the Registration Branch @ Rs.25 per form, which shall be collected by the Institutions concerned after deposit of prescribed fee.
- 9. In case of submission of Registration Return after expiry of admission schedule affiliated colleges shall submit attendance record of the student.
- No Registration Return will be entertained without documents (i.e. Last Result Card, ID Card, NOC, Notification from Affiliation Branch etc)



University of Sargodha, Sargodha

University Registration Form
(For students of affiliated colleges only)
(1st Copy for the Registrar Office)
(2nd Copy for college)
(3rd Copy for student)

I.D Card size
coloured
Photograph

	Name of the College		
i)	College Roll No	Session	
ii)	Program	_ (a) Regular (b)	Evening
iii)	Registration No. (If already allotted, Provide	Copy)	
iv)	Student's Name (in Block Letters)		
v)	Father's Name (in Block Letters)		
vi)	Date of Birth C.N.I.C	No.	-
vii)	Last Examination Passed		
	(a) F.A/F.Sc etc b) B.A/B.Sc/B.C	om/B.Ed etc c) M.	.A/M.Sc/M.Com etc
viii) ix)	Passing Year (a) 1 st Annual 20 Documents Attached: -		al 20
	a) CNIC	Yes	No
	b) Matric		
	c) F.A/F.Sc		
	d) B.A/B.Sc		
	e) M.A/M.Sc		
	f) B.Ed		
	g) B.Com		
	h) M.Com		
	i) NOC / Migration certificate		
	j) Service Certificate (for serving person	onal)	
res	eclaration: I, Mr./Mssponsible for any piece of information misreported or rutiny before receiving the degree. I shall also abide s form. The information given above is correct to the	this registration form. I understa by rules/ regarding registration /	and that it is subject to cancellation after
Sti	udent's Signature with Cell #		
mi	estify that the above information supplied by the sizepresentation whatsoever is found. Further the study Rs/- vide challan No/	lent's dues have been deposited	

UNIVERSITY OF SARGODHA UNIVERSITY REGISTRATION RETURN SESSION: 20____/ 20____

	COLL	EGE			OUTV				-			
				(Computerized Soft Cop	- CTTY	aistration@u	os edu ok l	(CLASS			
To be left blank (Registered Number)	Date of Admission	Class Roll No.	Candidate Name	Father's Name	Date of birth	Last Examination Passed (Copy Attach) Matriculation Intermediate, B.A/B.Sc, etc Year Roll No		Registration Number assigned by the Board / University	Be Taught	Name of the Board / University	NOC Attached in Original Yes/No	I.D Card size photograph Of the candidate with sky blue background
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Note:- 1. Separate form should be used for each class.

 In case of a student migrating from any other University/Board Migration/Transfer certificate and the Certificate/Degree of the last examination passed by the student should also be submitted along with this form for confirming admission of such a student

Certificate: Certified that the name, father's name, date of birth, Roll No. and Registered Number (if any) of each student noted in the Return are in accordance with the name and Registration Number as entered in the University / Board Gazette.

Principal Name:
Signature with College Seal
Cell No:
Dated/20

Note:	Please	provide	the	Specimen	Signatures	of	the	Principal	and	Authorized
	Officer	/ Dealing	Pers	son as per f	ollowing det	ail:-				
College Code:		•••								
Name of Instit	ute:									
Address:			•••••							
Phone No:	•••••		•••••							
Email ID:										

Signature of the Principal	Signature of the Authorized / Dealing Person
	Signature of the Principal

Please attach with Registration Return

Principal's	Signature	with	office
stamp			
Dated:			
Contact #			