

**Important Instructions**  
**Chief Minister's Laptop Scheme**

**Eligibility Criteria:**

- a. BS Programs only (04/05 years programs)
- b. 1<sup>st</sup> and 2<sup>nd</sup> Semester (i.e. students admitted in Fall 2024 and Spring 2025)
- c. Students having Punjab Domicile only
- d. At least 65% marks in intermediate or equivalent

**Important Instructions:**

1. Enter accurate information regarding CNIC No., Matric obtained/total marks, Intermediate obtained/total marks, Domicile, Complete University Roll Number, Board Roll Number and other information.
2. In case of false/fake information application will be rejected and student himself/herself will be responsible.
3. Enter complete University roll number as mentioned on student ID Card. If registration number is not available then enter complete University roll number in that field as well.
4. Having a Domicile of Punjab is a mandatory requirement. If a student does not have domicile then he/she should apply for domicile and submit application for laptop with proof of application for domicile such as receiving slip or official confirmation from the relevant issuing authority.
5. Equivalence certificate will be mandatory requirement for O/A Level students. Such students should enter marks as per their equivalence certificate and upload the same on portal.
6. Affidavit of Honhaar scholarship will not be acceptable for laptop application. Use format provided on portal during application process for laptop scheme.
7. Each department has nominated a focal person for Laptop Scheme so in case of any query the student should contact Focal Person of his/her department to ensure smooth registration process.
8. Double Check all details before submission as the student will only have one chance for correction during application and verification process.

**How to correct mistake after submission of application:**

1. The student will only have one chance for correction of mistake (if any) after submission of application.
2. If a student has committed a mistake while entering data or uploading documents then following procedure must be followed:
  - a. The student should contact departmental focal person along with his/her request.
  - b. The departmental focal person will forward the request to the University Focal Person.
  - c. The University Focal Person will un-verify the application and applications containing inaccurate information will be returned to the applicant. Applicants are responsible for correcting the identified errors and resubmitting the application.
  - d. Make correction and ensure that the information corrected is accurate.
  - e. Resubmit the application on portal.
  - f. The resubmitted applications will undergo final review and no further corrections will be permitted.